



Swansea University
Prifysgol Abertawe

APPOINTMENT OF AN AGENT

This form must be completed if an agent is appointed after an application has been submitted.

Student Details	
Swansea University Student ID	
Student full name as written in passport	
Date of Birth (DD/MM/YYYY)	
Contact email used in the application	
Phone number	
Home address	
Student Application Stage (tick as appropriate)	
<input type="checkbox"/> I have applied to Swansea University but have not received an offer yet.	
<input type="checkbox"/> I have applied to Swansea University and have received a Conditional Offer.	
<input type="checkbox"/> I have applied to Swansea University and have received an Unconditional Offer.	
Student Deposit Status: (tick as appropriate)	
<input type="checkbox"/> I have not yet paid my deposit.	
<input type="checkbox"/> I have paid my deposit and can provide details of this payment.	
Student Confirmation (tick as appropriate)	
<input type="checkbox"/> I am appointing an agent because it is required by the University.	
<input type="checkbox"/> I am appointing an agent because I need help with my current application.	
<input type="checkbox"/> I am changing agents (please confirm previous agent so we can then remove them from your application).	
Previous agent (if applicable):	



Agent Details	
Agency Name	
Address	
Phone number	
Email	
Web address	
Name of the counsellor handing your application	
Agency confirmation (please read and tick all boxes)	
<input type="checkbox"/> We confirm that we are assisting the student with their application as of the date of this form.	
<input type="checkbox"/> We confirm that the student's programme of study is delivered on campus in Swansea and that the student requires a Student Route visa to study.	
<input type="checkbox"/> We confirm that this is not a progression case; this will be the student's first enrolment at Swansea University.	
<input type="checkbox"/> We confirm that we take responsibility for the accuracy of the application details and have confirmed the student's readiness and intention to study.	
<input type="checkbox"/> We confirm that we have checked all documents already submitted by the student prior to our appointment as their agent, and that we will check all documents that are submitted from our appointment onwards.	
Signed/Official Stamp of Agency	Student Signature