

## Ordinance 4 – The Senate

### 4.1 Constitution

#### 4.1.1 The Senate shall consist of:

- (i) The Vice-Chancellor who shall be the Chair;
- (ii) The Provost;
- (iii) The Pro-Vice-Chancellors and Pro-Vice-Chancellors Executive Deans;
- (iv) Deputy Executive Deans;
- (v) Associate Deans, Research, Innovation, and Impact;
- (vi) Associate Deans, Education;
- (vii) Associate Deans, International;
- (viii) Heads of Schools;
- (ix) Deputy Pro-Vice-Chancellors;
- (x) Director of Academic Services;
- (xi) Director of Academi Hywel Teifi;
- (xii) Director of Student Services;
- (xiii) Directors of Faculty Operations;
- (xiv) Eighteen Professors elected by and from the Professors of the University such that each of the Faculties is represented by six members;
- (xv) Six members of the non-professorial academic staff elected by and from the non-professorial academic staff of the University such that each of the Faculties is represented by two members;
- (xvi) The President and the Education Officer of the Students' Union and two students elected by and from the Students of the University (one of whom should be a post-graduate student representative).

#### 4.1.2 The members of the Senate referred to in clauses xiv and xv above shall be elected in such manner as may be prescribed by the Senate, would normally hold office for three years unless the member ceases to be qualified for membership, and would be eligible for re-election for a second term.

4.1.3 A member of the Senate may resign at any time by writing addressed to the Secretary of Senate.

4.1.4 Twenty members of the Senate shall form a quorum.

## **4.2 Powers of Senate**

4.2.1 Subject to the provisions of the Charter and Statutes, and in addition to all other powers delegated to it by the Council, the Senate shall have the following powers and functions. At its discretion, Senate will delegate the discharge of any of the following functions to one or more of its committees, provided that the committees in question reports to Senate describing how that delegation has been implemented.

4.2.2 Subject to the provisions of the Charter and Statutes concerning the duties of Council, the Senate shall be responsible for all matters having academic implications, which shall include:

- (a) recommending to Council courses of study leading to degrees, diplomas, certificates, and other academic distinctions which may be substantive, dual, joint or otherwise of Swansea University and schemes provided on behalf of other professional bodies;
- (b) ensure that processes are in place for monitoring and evaluating the content, quality and standard of courses of study and research, taking into account the academic regulations of Swansea University and the requirements of professional and other external bodies;
- (c) approving and conferring degrees, diplomas, certificates and other academic distinctions on and to persons who have pursued a course of study approved by the University and have successfully completed the examinations or other tests and met all other requirements prescribed by the University;
- (d) responsibility for the admission and discipline of students and the exclusion of students from Swansea University for failure to pursue studies diligently or to make satisfactory academic progress.

4.2.3 Senate shall have the power to make Regulations in respect of any matter for which it is responsible, including Regulations for:

- (a) the extra-mural work of Swansea University;
- (b) subject to the terms of the trust (if any), the terms of the award of studentships, scholarships, exhibitions, bursaries, prizes and other aids to study and research;
- (c) the admission and discipline of Students and of other persons studying at Swansea University or who are candidates for an examination to be conducted at or under the auspices of Swansea University, and such Regulations shall include provision for:
  - (i) rules of discipline;
  - (ii) subject to the rules of natural justice, the procedure to be followed when a breach of discipline is alleged;

- (iii) punishment of a breach of discipline by expulsion from Swansea University, permanently or temporarily, by exclusion therefrom or any part Swansea University and its precincts and other premises owned or occupied by Swansea University, permanently or temporarily, by a fine or otherwise;
- (iv) appeals; and
- (v) on good cause revoking degrees, diplomas, certificates, and other academic distinctions conferred upon or granted by the University and withdrawing all privileges connected therewith.

4.2.4 Subject to the authority of the Council, the Senate shall determine awards which shall be granted in the manner determined by the Council, in relation to:

- (a) Swansea University degrees, diplomas, certificates, and similar distinctions, which may be substantive, dual, joint or otherwise; and
- (b) studentships, scholarships, exhibitions, bursaries, prizes, and other aids to study and research.

4.2.5 Subject to the authority of the Council, the Senate shall regulate, and conduct examinations leading to degrees, diplomas, certificates, and other academic distinctions of Swansea University and appoint internal and external examiners therefore and shall regulate and conduct examinations leading to degrees and other awards or distinctions of other bodies with the agreement of those bodies.

4.2.6 The Senate shall:

- (a) advise the Council on the long-term development of the University;
- (b) review from time to time the duties and conditions of appointment and service of members of the Academic Staff and make recommendations thereon to the Council;
- (c) advise the Council on the appointment of members of the Academic Staff and, subject to these Statutes, removal of members of the Academic Staff;
- (d) appoint members of the Senate to be members of the Council as provided for under the Statutes;
- (e) make recommendations to the Council on matters referred to the Senate by the Council;
- (f) report to the Council its decisions on matters which might be relevant to the deliberations of the Council;
- (g) comment on changes to the Statutes proposed by the Council;
- (h) jointly with the Council approve recommendations from the Honorary Awards Committee for the award and any revocation of Honorary Awards;
- (i) make recommendations to the Council for the creation, abolition and change of name of academic units.

4.2.7 The Senate may:

- (a) approve, with or without amendment, refer back or reject any recommendation of a Faculty or other body or person and, on matters within the powers of the Senate, give directions to a Faculty or other body or person;
- (b) require from a Head of Faculty or other academic unit information relating to academic matters about the School or other academic unit;
- (c) make any recommendation to the Council with regard to the work of Swansea University;
- (d) discuss and declare an opinion to the Council on any matter whatsoever relating to the work of Swansea University;
- (e) do any act or thing authorised by the Council.