



Swansea University
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Swansea University

Waste Management Guidance Note

WMGN01:

- **Non-Recycling (Black Bag Waste) Mixed Municipal Waste**

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Creation date:	09/11/2018
Version date:	06/03/2026

Waste Management Guidance Note WMGN01 Non-Recycling Waste (Black Bag)	
Location Generated	Varied
EWC	20 03 01
Type	AN: Absolute Non-Hazardous
Disposal Method	Energy from Waste (EFW) facility
Bin/ Bag Type	Quad / Duo bin – black bin bag
Duty of Care Requirements	
<p>20 03 01 – Mixed municipal waste AN (Absolute non-hazardous)</p> <p>Any business or public body that generates waste materials shall apply the waste hierarchy to all streams in order to minimise the amount of waste sent for energy from waste disposal. In practice, this means ensuring all wastes are segregated at source and disposed of via the correct waste stream. General municipal waste should therefore be the last option for any waste that cannot otherwise be easily avoided or recycled.</p> <p>The University has committed to reducing and segregating its waste at source and focusing on separating key recycling streams; cans, paper, plastics, food and glass. Corrent segregation of materials at source improves recyclate quality and also adheres to the Waste Regulations (England and Wales) 2011 & Waste Separation Requirements (Wales) Regulations 2023. The Regulations stipulate that materials such as paper, metal, plastic and glass and food must be collected separately from each other and from residual waste. The purpose is to increase the quality and quantity of recycling, support a circular economy, and reduce landfill/incineration of waste.</p> <p>Note: Though classified as non-hazardous it is a legal requirement under the Hazardous Waste Regulations to segregate hazardous wastes from non-hazardous wastes and to ensure that all wastes are correctly classified. Incorrectly disposing of hazardous waste via the general municipal (black bag) waste stream can lead to legal and financial penalties dependent upon the severity of the noncompliance.</p> <p>Non-recycling (black bag) waste could include, but is not limited to the following non-recyclable items such as;</p> <ul style="list-style-type: none"> • used blue paper roll • hand wash paper towels • Currently non-recyclable plastics • small miscellaneous rubber items e.g. erasers • fabric/string scraps • waxed cartons • Paper or cardboard contaminated with food <p>Items</p> <p>Non-recycling waste should be deposited only in the defined black bag, non-recycling bins (typically part of the University’s standard “waste quads/duos”). Note: For any material that has an unknown composition and/or contamination, then please contact the Sustainability team (estates-waste@swansea.ac.uk) for guidance and further details.</p> <p>Under no circumstances should:</p>	

- (a) any recyclables be deposited in the non-recycling (black bag) bin – it diverts valuable material from being recovered or recycled and other options are available
- (b) any quantity of liquids be deposited in the non-recycling bin – other options are available

Disposal Instructions

Internal Bins

Only quads/duos with black bin bags are to be used for general waste disposal. All receptacles will be labelled as “Non-Recycling”. **No personal/under-desk containers should be in used in offices as it deters from recycling materials and increases costs..**



Figure 1 – Swansea University indoor “quad” bin

External Storage

Only quads/duos are to be used for general waste disposal. All receptacles will be labelled as “General Waste” or “Non Recyclable”. No other bins are to be used for loose items.



Figure 2 – Swansea University external “quad” bin and external Euro 1100L contractor bin

Collected black bin bags are deposited into the larger-dedicated bins (provided by the waste management contractor), which are located in compounds across the University.

External Waste Compound Locations & Information

Bay Campus:

- Service Yard
- Bay Library
- Y Twyni
- Engineering North

Singleton Campus:

- Kier Hardie*
- Library & Information Centre
- Faraday Tower*
- Talbot
- Grove*
- Union House
- Preseli*
- Langland*
- ILS1*
- Llyr

*External Euro 1100L bins for these compounds are now stored in locked covered units:



Figure 3 – Singleton Campus: External Euro 1100L bin covered compounds

If required, the access code for the compounds can be provided on request by emailing estates-waste@swansea.ac.uk

Please report any damage to the compounds or access issues as soon as possible via the [Estates Helpdesk](#)

Disposal Cost

Non-recyclable waste disposal cost is factored into the University's waste management service provision. There is no direct cost to individuals or departments. However, everyone can make a difference to minimise the considerable financial and environmental costs of this non-recyclable waste and contribute the University's target to achieve **75%** diversion EfW rate by 2031. Non-recyclable (black bag) waste is disposed of via Energy from Waste facility. Therefore, by avoiding this waste through reuse or recycling you can make a big difference to campus environmental and financial sustainability.

Labelling

See template

For further guidance please contact estates-waste@swansea.ac.uk

